

# Waddington Parish Council

Clerk: **Mrs Carol Baird**  
4 Park Avenue  
Clitheroe  
Lancashire  
BB7 2HW  
Tel: 07581 187615  
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## Local Government Act 1972 Annual Meeting of Waddington Parish Council

Monday 13<sup>th</sup> June 2022 7.30pm at St Helen's Refectory, St Helen's Church, Waddington.

### Minutes

*Minutes from our meetings are normally reviewed and agreed at the following scheduled meeting and thereafter published to the village website. Draft minutes are usually posted on the village noticeboards and website for expedience before they have been officially approved and signed off at the next WPC meeting.*

		Ref no. & Cllrs Proposing & Seconding
<b>1.</b>	<b>Attendance and Apologies</b>	
	Cllr Rattigan welcomed everyone to the meeting. The attendance of WPC Councillors John Rattigan, Roy Edmondson, Chris Sullivan, Sarah Whitwell, Cathie Melvin, Richard Harrison, were recorded. Apologies were recorded from Cllr Cox. Also in attendance were Carol Baird, Parish Clerk & RFO, and 1 member of the public; Rev Christopher Wood who attended the meeting from 8.30pm.	
<b>2.</b>	<b>Declarations of Interest</b>	
	There were no declarations of pecuniary or personal interests received from Councillors in matters identified in the agenda.	
<b>3.</b>	<b>Declarations of Interest on the RVBC website</b>	
	Clerk, Carol Baird confirmed that the Councillor declarations of pecuniary interest had not been updated by RBVC. Cllr Rattigan offered to email round to the Councillors the current details on the RVBC website for Cllrs to check, and a blank declaration form to be completed and forwarded to the Clerk.	
<b>4.</b>	<b>Public Participation – in person and via email</b>	
	There were two items raised by members of the public by email: 4.1 Sue Baron congratulated WPC on the Jubilee celebrations. She offered an Oak sapling which she said could be planted by WPC. The Clerk to contact Sue Baron. 4.2 Don Midgeley raised again the issue of recording Air Quality in Waddington. His latest email was read out at the meeting. It was decided to refer him to RVBC environment department / LCC Highways for a response as the Parish Council has no expertise regarding recording air quality.	
<b>5.</b>	<b>Minutes of previous meeting</b>	

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	The accuracy of the Minutes of the previous Waddington Parish Council Meeting held on 23 <sup>rd</sup> May 2022 were agreed and signed by the Chair.	13/06/05 Prop. Cllr RH Sec. Cllr WW
<b>6.</b>	<b>Any matters arising from the minutes &amp; not covered on this Agenda (resolutions closed &amp; not requiring being on Agenda)</b>	
	<p><b>6.1 Coronation Gardens request to reduce spread of the Elm Tree</b> Cllr Whitwell has applied for consent for works to RVBC David Hewitt.</p> <p><b>6.2 Cenotaph Cleaning by Power Washer</b> – Cllr Harrison was thanked for completing the task before the Jubilee Celebrations.</p> <p><b>6.3 Wetter’s Bridge HGV Issues</b> – The Clerk contacted LCC Highways again to re-iterate there is an issue with the volume of HGV’s travelling along Wetter’s bridge, as well as the missing weight restriction signage. The HGV’s are causing a problem potentially to the bridge and to the road verges as there are no suitable passing points.</p> <p><b>6.4 Pavilion induction</b> – Cllr Harrison offered to obtain the electric meter readings and collect coins from the electric meter during his induction of the pavilion.</p> <p><b>6.5 Legionnaires test</b> - Cllr Sullivan offered to investigate how a Legionnaires test could be conducted in the Pavilion showers.</p> <p><b>6.6 Play Area Repairs</b> – Cllr Harrison to update at the next meeting.</p> <p><b>6.7 Play Area Surface</b> – Cllr Harrison was thanked for obtaining three quotations to undertake this work and passed on the details to the Clerk for this to be progressed. This is work in progress and an update will be given at the next meeting.</p> <p><b>6.8 Defibrillator</b> – The Clerk to chase up the replacement defibrillator. The current one is still in full working order, but replacement spare pads should have been sent before the deadline of 20<sup>th</sup> June 2022.</p> <p><b>6.9 Lending library</b> – The Clerk to put an explanation of how the lending library will work inside the lending library box.</p>	
<b>7.</b>	<b>Playing Field agreement – discussion with Cricket and Football Club</b>	
	<p>7.1 An agreement between WPC and the football and cricket clubs is to be written regarding the invoicing, change-over condition, and timing at the start/end of each season etc. – Cllr Sullivan explained more detail this has been deferred until the July WPC meeting.</p> <p>7.2 There was a discussion on how the pavilion grant could be used; there has been strong interest expressed in improving the toilets at the pavilion. It was agreed for the grant to be used for new sanitaryware fittings and general improvements including lighting. Cllr Sullivan offered to visit the area with Neil Dunn. Quotations are to be found for replacing the toilets and sink fittings, improving the general appearance including the floor. The referees room needs to be looked at as it is used for storage currently.</p>	
<b>8.</b>	<b>Haweswater Aqueduct Resilience Programme</b>	
	Cllr Rattigan provided a verbal update on HARP. Cllr Sullivan wrote a draft letter which was sent to all Councillors for agreement/input before being sent to RVBC. Amendments to be emailed to all Cllrs with the	

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	original letter and the final draft to be agreed at the July meeting before being sent to RVBC. Communication with Armstrong Aggregates was also discussed; Cllr Sullivan updated the meeting on progress. He is still awaiting a response to questions regarding their contract end date which is in six months and their restoration plans.	
<b>9.</b>	<b>Updates from Committees</b>	
	None.	
<b>10.</b>	<b>Monthly Financial Reporting</b>	
	The monthly report was circulated to the Council by the RFO. A number of questions were asked, and it was agreed that more specific financial information would be helpful to councillors and that this would be provided in future. There was a discussion around training on Quickbooks and Cllr Sullivan offered to support the Clerk with training. In addition it was agreed that the Clerk also investigate alternative additional training. The WPC audit has been sent to the internal auditor and a report will be received by the next WPC meeting in July. Clerk to resolve the RVBC grass cutting invoice and obtain an estimate on future grass cutting expenditure with RVBC.	
<b>11.</b>	<b>Council's Policy Documents</b>	
	There were no policies due for update at this meeting.	
<b>12.</b>	<b>Allotments</b>	
	<b>Allotment Rents</b> – The clerk reported that all rents are paid. <b>Plot 17</b> – WPC had been approached by a resident from outside Waddington to utilise plot 17 for growing wildflowers. It is not suitable for use as a standard allotment given the heavy shading. Cllr Melvin and the Clerk contacted current allotment holders and those on the allotment waiting list. As no objection was expressed, the plot was offered for rental to this person. <b>Visit of allotments</b> – It was agreed to confirm a date at the end of June/ beginning of July for WPC to carry out a visit to the allotments to check the new tenancy agreements are being adhered to.	
<b>13.</b>	<b>Queen's Platinum Jubilee Celebrations 2-5<sup>th</sup> June 2022</b>	
	Cllr Rattigan thanked every one of the members of the Parish Council for their efforts and for making the Jubilee Celebrations in Waddington a success. Cllr Rattigan suggested that the Funday event become an annual one in June probably prior to the Duck Race event. This was proposed, voted on and resolved. The financial spreadsheet for the celebrations will be presented at the July WPC meeting by the Clerk as there are still some invoices to be paid/expenses to be re-imbursed/donations to be made.	13/06/13 Prop. Cllr RH Sec. Cllr CS
<b>14.</b>	<b>Planning Applications</b>	
	3/2022/0534 Application for tree works	

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	<p>Plum Tree Cottage, 2 Orchard Cottages Branch Road Waddington BB7 3HR : Fell T1 (horse chestnut) and replace with two hornbeams along eastern boundary of site. This planning application received no comments.</p>	
<b>15.</b>	<b>Partnership Meetings and RVBC Local Plan update</b>	
	<p><b>Traffic restrictions</b> on Slaidburn Road from July to August were discussed. This is due to re-surfacing of the road. Cllr Melvin offered to contact LCC to raise concerns on behalf of WPC. Cllr Rattigan gave an update on the Local Plan meeting held at RVBC on Monday 6<sup>th</sup> June 22. Cllr Rattigan will send on the RVBC consultation document from the meeting. The highlights are as follows:</p> <ol style="list-style-type: none"> <li>1. House building already agreed and planned for was potentially within the quota required for the next 14 years.</li> <li>2. New land is being sought however no further building permission will be added to that already agreed for the next 5 years.</li> <li>3. The areas of Longridge, Whalley and Clitheroe will be the focus for any new builds agreed in the next 15 years due to better public transport links and sustainable resources.</li> <li>4. Waddington will come under the non-sustainability type of village, as it is not anticipated there will be any further housing development requirements.</li> <li>5. Residents are encouraged to write to RVBC to say what they would like to be the focus of the Local Plan for the next 15 years.</li> <li>6. Cllr Rattigan raised questions at the RVBC meeting regarding residential caravan site expansion, and how this fitted into the RVBC future local planning intentions.</li> </ol>	
<b>16.</b>	<b>Matters brought forward by Cllrs &amp; Clerk as INFORMATION only</b>	
	<p><b>Duck race update</b> – there was a discussion around the duck race going forward and how WPC could support the organisers in the future. There was a suggestion made to invite the duck race organisers to the next meeting. The Clerk to progress this invitation. <b>A timetable of significant Parish Events</b> and important financial renewal dates will be prepared during the month of August. <b>Signage</b> – At the next meeting a map of Waddington will be divided into areas for Cllrs to photograph the signs/issues at specified points/areas in the parish. <b>Lighting posts</b> – there has been communication from LCC regarding lighting post testing, assessment and licencing. This discussion to be deferred until the next meeting in July. <b>Community Orchard to be on the Agenda for future meetings.</b> The next meeting of the Alms houses is in September, so this item to go on the Agenda for the October meeting.</p>	

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17.	Next Meeting Dates	
	<p>The following dates were agreed:</p> <p>17.1 Agenda items and Reports for June meeting to be submitted to the Clerk – by midday Monday 4<sup>th</sup> July 22.</p> <p>17.2 Next meeting to take place Monday 11<sup>th</sup> July 2022, 7.30pm at St Helen’s Church Refectory meeting room.</p> <p>The meeting closed at 9.30pm.</p>	

All our Agendas and Minutes together with further information about your Parish Council and its activities can be found online at [www.waddington.website](http://www.waddington.website)

Minutes to be agreed and officially signed by the Chair at the next WPC meeting. In the meantime, these minutes are to be viewed as a Draft and displayed in the noticeboards and on the Waddington Parish Council website.